

Linton Village Hall AGM Meeting

24 May 2021 – 7.00pm

AGENDA

Item	Topic	Lead	Paper	Actions
1	Welcome and Introductions & Apologies	Alison Smith		
2	Minutes of Previous Meeting - 03 August 2020	Alison Smith	Paper 1	To be approved
3	Action Log	Alison Smith	Paper 2	For Discussion/ Information
4.	Election of Officers <ul style="list-style-type: none"> ● Chair ● Vice Chair ● Secretary ● Treasurer ● Booking Secretary 	Alison Smith	Paper 2	For Discussion// Approval
5	Chair Report	Alison Smith		For Discussion/ Agreement
6	Treasurer Report Finance update	Marie Styring		For Information / Discussion
7	Booking Manager & Bar Manager Report	Roger Redfern		For Discussion
8	Maintenance Managers Report	Graham Steward		For Information
9	Refurbishment Update	Alison Smith		For Information
10	Policy Review <ul style="list-style-type: none"> ● Health and Safety Policy 	Alison Smith		For Discussion/ Agreement
10	Any Other Business	All		For Discussion
11	Date and time of next meeting TBC	All		For Agreement